Ontario

Ministry of Municipal Affairs and Housing

Appointment for Voting Proxy – Form 3

Municipal Elections Act, 1996 (Section 44)

Instructions

Complete two copies of this form and sign each copy.

Person Appointing a Proxy

1. You must be eligible to vote in the municipality.
2. The person you are appointing must be eligible to vote in the municipality.
3. You must know the person who you are appointing and be able to fill in their information.

To complete the form:

1. Provide your information in Box A.
2. Provide the information of the person you are appointing in Box B.
3. Sign and date the form in Box C.

Note: You must fill in the information of the person you are appointing before signing the form in Box C.

After completing two copies of the form, give them to the person who you are appointing as your proxy.

This form is a public record and the copy on file with the clerk may be inspected by any person.

Person Being Appointed

1. You must be eligible to vote in the municipality.
2. You may be appointed as the proxy of one or more family members (parent, grandparent, child, grandchild, sibling or spouse) **or** as the proxy of one person who is not a family member.

To certify the appointment:

Once the person appointing you has given you two copies of the completed form, take them to the municipal clerk (or a person designated by the municipal clerk).

You can present the two copies of the form at the clerk's office (or another location designated by the clerk) during normal office hours, or during the hours of 12 p.m. to 5 p.m. on any day of an advance vote.

The clerk may require you to provide proof of identity or eligibility to vote before certifying the proxy.

You must sign the form in Box D in front of the clerk.

After certifying the proxy (Box E), the clerk will keep one copy of the form and give the other copy back to you.

This form is a public record and the copy on file with the clerk may be inspected by any person.

To vote as a proxy:

Take the completed and certified form to the voting place.

When you present the form, you will be required to take the oath in Box F.

After taking the oath, you can vote on behalf of the person who appointed you.

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Box A: Elector Making Appointment

For Office Use (Initial after voters' list has been checked)

Municipality

Ward Name or Number (if any)

Voting Subdivision Number (if known)

Elector Making Appointment

Last Name or Single Name

Given Name(s)

Full address within this municipality

Suite/Unit Number | Street Number | Street Name

Municipality | Province | Postal Code

Box B: Elector Appointed

For Office Use (initial after voters' list has been checked)

Municipality

Ward Name or Number (if any)

Voting Subdivision Number (if known)

Elector Appointed

Last Name or Single Name

Given Name(s)

Full address within this municipality

Suite/Unit Number | Street Number | Street Name

Municipality | Province | Postal Code

Relationship of Elector Appointed to Elector Making the Appointment (check one only)

☐ Related (parent, grandparent, child, grandchild, sibling or spouse) ☐ Not related

Box C: Statement of Elector Making Appointment

I, the undersigned, a qualified elector in the above municipality, do hereby appoint

_____

(person named in Box B), to vote on my behalf and, if related, do attest to their relationship to me.

Signature of the Elector Making Appointment | Date (yyyy/mm/dd)

Note: It is unlawful to sign this proxy form until Box B is completed.
The name of the elector appointed **must** be filled in at the time the elector making the appointment signs the statement.

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Box D: Declaration By Elector Appointed (to be completed in the presence of the clerk or designate at the clerk's office or other designated location)

I, the undersigned, a qualified elector in the above municipality, affirm that I have been appointed to vote in good faith and have been instructed to do so on behalf of the elector who made the appointment and that I have not been previously appointed to vote on behalf of any other non-related person.

Declared before Clerk or Commissioner

in the _____

on (yyyy/mm/dd) _____

_____
Signature of Clerk or Commissioner, etc.

_____
Signature of Elector Appointed

Box E: Certification by Clerk

I hereby certify that the elector making the appointment is qualified to vote in this municipality and that the elector appointed is a qualified elector in this municipality and is authorized to vote on behalf of the elector making the appointment.

Signature of Clerk or Designate	Date of Certification (yyyy/mm/dd)

Note: Clerk may require proof of identity of elector appointed before certifying proxy. This form is a public record and the copy on file with the clerk may be inspected by any person.

Box F: Oral Oath

I swear or solemnly affirm:

- that I am the elector appointed; and
- that I am voting in good faith on behalf of the elector who made the appointment; and
- I have not been previously appointed to vote on behalf of any other non-related person.

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